

EXECUTING A NEW MEXICO NON-TAXABLE TRANSACTION CERTIFICATE TO WESTERN REFINING

1. Log on to NM's website using your NM CRS number at <https://ec3.state.nm.us/nttcnet/tplogon.aspx>.
2. Once logged in, select EXECUTE AN NTTC from the drop down menu on the left.
3. In Step 1 of the EXECUTE NTTC, select the appropriate NTTC type.

EXECUTE NTTC

Business Name WESTERN REFINING, WHOLESALE CRS ID 02-251778-00-2

Step 1. Select NTTC Type

Your NTTC Status Select one NTTC Types

Qualified 2 - TANGIBLES FOR RESALE, LEASE, RE-LEASE, OR PURCHASE BY MANUFACTURER

Unqualified 5 - SERVICES FOR RESALE, EXPORT, OR PERFORMED ON MANUFACTURED PRODUCT

Unqualified 6 - CONSTRUCTION CONTRACTOR'S PURCHASE OF CONSTRUCTION MATERIALS/SERVICES

Unqualified 9 - NM/US GOV'T., 501(c)(3) ORG., OR FED/STATE CREDIT UNION'S PURCHASE OF TANGIBLES

Unqualified 15 - FEDERAL CONTRACTOR'S PURCHASE OF TANGIBLES

Federal Contract # Expiration Date

(example only)

4. In Step 2, input Western Refining Wholesale's NM Seller / Lessor CRS ID number (02-251778-00-2).
5. In Step 2A, click "Retrieve NM seller/lessor information".
6. In Step 3, click EXECUTE.

Step 2. Enter New Mexico Seller/Lessor CRS ID

NM Seller/Lessor CRS ID - - - If the NM business name is CRS ID # entered or contact

Step 2A. [Retrieve NM Seller/Lessor Information](#)

Business Name

Address

City State Zip

Country

Date Issued 4/21/2008

Step 3. [Execute](#) Date Executed 4/21/2008

Seller/Lessor
 Out of State S
 Request Incon

(example only)

Send an e-mail to Western Refining Wholesale at taxhelp@wnr.com notifying us that the NTTC has been executed.

NOTE*** If you do not have a NM CRS number or need assistance with their website, please contact the New Mexico Department of Taxation and Revenue at **NTTC Assistance: 505-827-0922**.